Kara Driscoll called the meeting to order at 2:11 PM

**In attendance (24)**

Kara Driscoll -- CoC Chair/Naples Rep
Athena Philips – CoC Secretary; Citrus proxy
Susan Knapp – Passionflower Rep
Tayler Figueroa – Pine Lily Rep
Deborah Curry -- Marion Big Scrub Rep/Pres
Bonnie Carine – Pinellas proxy
Jeannie Brodhead -- Sarracenia Rep
Judy Zinn – Sea Oats Rep
Ina Crawford – Sweetbay proxy
Carol Spears – Villages Rep
Linda Schneider – Ixia proxy
Martha Steuart – Conradina Rep
Patricia Burgos – Lake Beautyberry Rep
Al Squires – Mangrove Rep
Sophia Fonseca - PalmBeach Ed Chair & proxy
Louie Sandstrum – Magnolia student member
Rayanne Mitchell – Magnolia Treas & proxy
Tina Patterson – Suncoast proxy
Janet Grabowski – Hernando Represent
Sandi Saurers – Paynes Prarie Rep
Dianna Wentink -- Martin Rep
Pete Grannis – Martin Treasurer
Sonya Guidry – Pawpaw Rep
Fritz Wettstein – Magnolia member

➢ **Regular Agenda Items**

- **Minutes from previous meeting** Correction that Susan Carr said to GEL contact is only Juliet, not Juliet and Kim.
  
  Al motions to approve as corrected. Sonya 2nds. Motion carries.

- **Forum Reports**: Reports referenced are posted on the Forum and will be posted on the website eventually.

- **Proxies**: Please have a proxy if you cannot attend a meeting. You can establish a proxy in advance, and invite them to observe before they are needed.
• **Chapter Liaisons:** Gene has asked for chapter Policy liaisons previously. Please let him know if someone in your chapter is interested, even just the Alerts.
  Pat: Must they be a Chapter Representative?
  Kara: No.
  Taylor: Susan Carr, sent an email asking for a list of the Chapters’ Committee Chairs, [including Policy] and only 3 chapters have reported so far.

• **Regional Initiative Update:** Fritz: Torreya Keepers has located several hundred trees, with Atlanta Botanical Garden.
  Jeanie: They are working on using dogs to find the smell of the trees.

➢ **Old Business**

• **Nominating Committee:** It’s important to comply with the Council’s operating procedures. We need a nominating committee for the upcoming election.
  Volunteers: Susan Knapp, Pat Burgos. Al, suggested Richard Brownscombe

• **Review of Digital Communications:**

  *Reviewed website pages.*
  Jeanie: The “Handbook” link is broken.
  Pat: Is there a link at the bottom to report broken links?
  Athena: I’ll take care of that. If anyone finds website problems, please contact me.
  Kara: We’d like to get volunteers to work on improving the site.
  Martha: Do you want a list of chapter web masters?
  Kara: That would be good for our website sub-committee.

  *Reviewed Forum site.*
  Al: Login isn’t needed to view everything on site.
  Deborah: I need login to view the BOD section.
  Kara: Posts for the Board of Directors are at the top of page. This is where the BOD Reports template is, that we could use for our Chapter Reports.
  Athena: FYI, chapter reports are to help chapters see what’s going on with other chapters.
  Kara: and is there something you need, a new legislative issue, rescues, or cool things you are doing.
  Janet: Do we send the reports in?
Kara: You’d post them on the Forum
Pat: At the Council’s section, in meetings, and at the current meeting announcement.
Kara: and don’t worry if there’s nothing to report.
Athena: and you can set up notifications when there are new posts within a section.

_Reviewed Google Drive_
Kara: ”Collaborative Folder” is an all-purpose library of documents, etc.. All Reps should have access to it and check in on it. Can I pretty please get volunteers for Website Sub-Committee, to organize the Drive?

_Reviewed Facebook_
Kara: No judgment if you don’t use Facebook, but the Council has a closed group that you can belong to and quickly share chapter updates, or ask questions.
Athena: Are we open to having Chapter Facebook Admins in the group, if a Chapter Rep is not? [Consensus in room says yes]
Taylor: We should reiterate that chapters not share personal information of people on Facebook posts, or leave email addresses visible in mass emails [use Blind CC].

➢ **New Business**

➢ **General Discussion**
• Pat: Who wants to have the Roundtable Discussion next? [Consensus in room to go ahead with Roundtable]

• Carol Spears, volunteers to assist on SOP Sub-Committee (with Taylor Figueroa & Athena Philips).

• Janet Grabowski, volunteers to assist on website (with Nicole Zampieri, Jan Allyn)

Bonnie Carine motions to adjourn.
Janet Grabowski 2nds.
Meeting Adjourned 3:01PM